



Please reply to:

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Date: 28 September 2022

Notice of meeting

Neighbourhood Services and Enforcement Committee

Date: Thursday, 6 October 2022

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Neighbourhood Services and Enforcement Committee

Councillors:

R.O. Barratt (Chairman)	A. Brar	R.D. Dunn
J.R. Sexton (Vice-Chairman)	R. Chandler	A.J. Mitchell
C.F. Barnard	J.T.F. Doran	S.J. Whitmore

Substitute Members: Councillors C. Bateson, M. Beecher, J. Button, N. Islam,
O. Rybinski and D. Saliagopoulos

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

Page nos.

1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

5 - 8

To confirm the minutes of the meeting held on 30 June 2022 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Members Code of Conduct.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

6. Review of Community Safety

9 - 46

To note the 2022 review of Community Safety.

The committee will also be pleased to hear from the Borough Commander on community safety matters.

7. Revenue Monitoring Report (Qtr 1 April-June)

47 - 62

To note the projected overspend on revenue expenditure for the Neighbourhood Services and Enforcement Committee against its budget as at 30 June 2022.

8. Forward Plan

63 - 66

To consider the Forward Plan for committee business.

9. Exclusion of Public and Press

To move the exclusion of the public and press in order to discuss the next item in view of the likely disclosure of exempt information within the meaning of Paragraph 4 or Part 1 of Schedule 12A of the Local Government Act 1972:

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

The service plans are exempt by virtue of them detailing potential changes to staffing structures, that are still subject to consultations or negotiations.

10. Service Plan (as part of the 23/24 Budget Process)

67 - 104

To consider the draft service plans for the following services:

- Environmental Health and Building Control
- Neighbourhood Services

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**Minutes of the Neighbourhood Services and Enforcement Committee
30 June 2022**

Present:

Councillors:

J.T.F. Doran

V.J. Leighton

S.J Whitmore

R.D. Dunn

B.B. Spoor

Substitutions: Councillors D. Saliagopoulos (In place of J.R. Sexton)

Apologies: Councillors C.L. Barratt and R.O. Barratt

In Attendance: Councillors C. Bateson and M. Beecher

22/21 Apologies and Substitutes

Apologies were received from Councillor Joanne Sexton, Councillor Clare Barratt, and Councillor Richard Barratt.

Councillor Denise Saliagopoulos was nominated to attend as Councillor Sexton's substitute. She attended the meeting remotely via Microsoft Teams but was not allowed to vote.

23/21 Minutes

The minutes of the meeting held on 3 March 2022 were agreed as a correct record.

24/21 Disclosures of Interest

There were none.

25/21 Questions from members of the Public

There were none.

26/21 Ward Issues

There were none.

27/21 Food and Health and Safety Service Plans for 2022/24

The Committee considered a report on the proposed Food and Health and Safety Service Plans for 2022/24.

The Principal Environmental Health Officer outlined the achievements of the Environmental Health's Commercial Team for the previous year, and presented the main objectives for the future. She provided a summary of the situations the team addressed over the past year.

The Committee acknowledged the challenges surrounding food businesses registering from private homes as well as how inspections were prioritised. The Committee also confirmed how the team assisted businesses to help them reach the best standards.

Alternative options considered and rejected by the Committee:

1. To amend one or both of the proposed service plans.
2. Not adopt one or both of the proposed service plans.

The Committee **resolved** to adopt both proposed service plans for 2022/2024.

28/21 CCTV Monitoring and Maintenance Contract Award

The Committee considered a report on a contract award regarding Spelthorne's CCTV monitoring and maintenance.

The Group Head of Neighbourhood Services explained that this service had previously been provided by Runnymede Borough Council, and suggested this arrangement should continue. She outlined the benefits the Council had received from the service previously, and how the partnership reduced costs to the borough and its residents.

The Committee noted the number of cameras in the borough as well as how they were utilised by police. The Committee also noted the process for assessment and review for camera placement around the borough. The Committee clarified that the contract did not include deployable cameras which were monitored by Spelthorne Borough Council.

Alternative options considered and rejected by the Committee:

1. Do not enter into a new contract.

2. Enter into a contract with an alternative supplier/partner.

The Committee **resolved** to authorise the Group Head of Neighbourhood Services to enter a contract with Runnymede Borough Council for the monitoring and maintenance of its on-street CCTV equipment for an initial period of 3 year with the option to extend for a further 2 years in two 12-month extension periods.

29/21 Forward Plan

The Group Head of Neighbourhood Services provided a summary of reports scheduled to be heard at future committee meetings. She suggested that due to the substantial amount of business due to be heard at the meeting in October 2022, the “JET Environmental Crime Policy” should be scheduled to be heard at the meeting in January 2023. The Committee agreed.

The Committee **resolved** to note the Forward Plan subject to the changes agreed at the meeting.

30/21 Urgent Item - Ashford Multi-Storey Car Park

The Chair agreed to the consideration of this item, in accordance with paragraph (4)(b) of Section 100B of the Local Government Act 1972 for the following reason:

“It is in the public interest to consider, at the earliest available opportunity, whether the multi-storey car park in Ashford should be reopened following vandalism that has now made it unsafe to operate without repairs. Urgent consideration is therefore required on whether it is necessary to repair and re-open the car park, or agree that it should remain closed, pending the formulation of future proposals for redevelopment of the site.”

The Committee considered a verbal report from the Group Head of Neighbourhood Services. She explained that Ashford Multi-Storey Car Park had recently needed to be closed following significant vandalism. She advised that the car park was not well utilised, and in order for the car park to be re-opened, approval for a substantial amount of funding would be required to bring it into a state of good repair and address all health and safety concerns. She confirmed that since its initial closure after the vandalism, there had only been one concern raised in response to its closure, and this had been addressed.

The Committee queried the timeline for re-development as they were aware the it would have an impact on the opening of the car park. The Committee also confirmed that Ashford Councillors had been consulted over the closure and plans for the future of the site.

The Committee **resolved** to agree the Ashford Multi-Storey Car Park should remain closed.

Neighbourhood Services and Enforcement Committee



Date of meeting 06 October 2022

Title	Review of Community Safety 2022
Purpose of the report	To note
Report Author	Paul Smith & Will Jack Community Safety Officers - Neighbourhood Services
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	N/A
Corporate Priority	Environment
Recommendations	Committee is asked to: Note the 2022 review of Community Safety
Reason for Recommendation	This report seeks to provide an update on the activities and plans of the Spelthorne Safer Stronger Partnership

1. Summary of the report

- 1.1 This report seeks to outline and present the 2022 review of the Community Safety Strategy as required by statute. This report will highlight the current partnership status together with the priorities determined by the partnership. This report will present the current crime statistical data and trends.
- 1.2 This report seeks to review existing provision, priorities and procedure incorporating the recommendations within the Crime & Disorder Act 1998 to ensure that we are employing the most appropriate response.
- 1.3 This report outlines the following changes in the 2022 Community Safety Strategy Review:
 - Hate Crime and Domestic Abuse will be dealt with as individual priorities (Section 2.6)
 - Police & Crime Plan 2021-2025 (Section 2.7)
 - Police Resourcing (Section 2.12)
 - Police Public Confidence Survey (Section 2.15)
 - Crime Summary (Section 2.16)
 - Violence against Women and Girls (Section 3.3)
 - Water Safety (Section 3.10)

2. Key issues

- 2.1 Community Safety involves various partner organisations working together with local communities to tackle persistent crime and disorder issues that are adversely affecting the quality of life of local people within the borough. From feeling secure in their home to feeling confident while out in the local neighbourhood, Community Safety is one of the most important issues for residents living in Spelthorne.
- 2.2 It remains a statutory requirement under S.17 Crime and Disorder Act 1998 for local authorities to work in partnership to reduce crime and Anti-Social Behaviour (ASB). This is achieved through the Spelthorne Safer Stronger Partnership (SSSP). Responsible partners namely the Local Authority, Fire & Rescue Service, Clinical Commissioning Group, Probation, Surrey County Council, and the Police, work collaboratively in partnership. The SSSP meets on a quarterly basis.
- 2.3 By working together, these organisations have a greater impact on preventing crime & disorder and develop more effective and sustainable solutions to better protect, support, and empower residents to feel safe and secure.
- 2.4 The Government has introduced several national changes that have significantly impacted on the Community Safety landscape. Some of these changes include the introduction of national strategies and policies linked with Domestic Abuse, ASB, Counter Terrorism and crime prevention, all of which have altered the focus of the work delivered by the Community Safety partners.
- 2.5 Policing & community safety continues to change, crime and demands on services/resources are different. Online and cyber-crimes are still increasing as are the more complex and harmful crimes such as cuckooing, sexual exploitation, modern slavery, county lines and human trafficking, while incidents linked with vulnerability (e.g., mental health problems) are increasing and more victims are confidently reporting issues linked with domestic and sexual abuse.
- 2.6 In setting the current priorities, the SSSP used police data and the local crime profile. There was also stakeholder engagement to decide on the following priorities for the 3-year period covering 2020/2023 which are to: -

Reduce

- Crime - with reference to Violent Crime; Residential Burglary; Harm Caused through Misuse of Drugs and Alcohol; Vehicle Crime & Acquisitive Crime.
- The threat of serious organised crime
- Domestic Abuse
- Hate Crime
- Violence against women and girls
- Anti-Social Behaviour
- Re-Offending

- The Threat of Terrorism
- The threat of criminal exploitation and cyber related crime

Improve

- Engagement with our public to help make our communities stronger
- Water Safety

- 2.7 The current Police and Crime plan produced jointly with Surrey Police and the Police and Crime Commissioner (PCC) covers the period 2021-2025. This sets priorities as follows:
- Priority 1: Reducing violence against women and girls.
 - Priority 2: Protecting people from harm in Surrey.
 - Priority 3: Working with Surrey communities so that they feel safe.
 - Priority 4: Strengthening relationships between Surrey Police and Surrey residents.
 - Priority 5: Ensuring safer Surrey roads.
- 2.9 The Community Safety partnership known locally as the Spelthorne Safer Stronger Partnership (SSSP) has the responsibility to convene a strategy group of all responsible authorities. The group prepare an assessment of local crime and community safety priorities using information provided by partner agencies and the community and produce an action plan to meet those priorities. The Community Safety Team at Spelthorne takes responsibility for co-ordinating activities and events and driving performance
- 2.10 It is important to recognise that the SSSP has several statutory obligations, and although not listed as current strategic priorities, there continues to be a lot of work undertaken to ensure we comply with relevant legislation. For example, as a partnership we have a responsibility to report activity linked with preventing violent extremism, commission reviews into domestic-related homicides and deliver actions to help minimise serious and organised crime within the borough. Partnership activity takes place around these themes, as part of our core day-to-day business and will continue to be delivered during 2022/23.
- 2.11 The Anti-social Behaviour, Crime and Policing Act 2014 defines ASB as:
- Conduct that has caused, or is likely to cause, harassment, alarm or distress to any person (i.e., objectively causes fear for one's own safety), or
 - Conduct capable of causing nuisance or annoyance to a person in relation to that person's occupational residential premises, or
 - Conduct capable of causing housing-related nuisance or annoyance to any person
- 2.12 The Spelthorne Neighbourhood policing team consists of 1 Inspector, 2 Sergeants, 9 Police Constables, 2 Youth Engagement Officers, and 1 Designing out crime Officer. There are also 6 Police Community Support Officers (PCSO's) on the Spelthorne policing team. They are supported by a large team of Omni-competent response officers. These police teams work

closely with the Councils 5 Joint Enforcement Team officers (JET) and 2 Community Safety Officers.

- 2.13 Regular formal multi agency meetings take place to share information and problem solve. These are the Community Harm and Risk Management Meeting (CHaRMM) and the Tasking and Co-ordinating Group (T&CG). The former looks at prominent offenders or vulnerable victims, the latter at geographical problems. These are embedded into the partnership activities.
- 2.14 Surrey County Council and Surrey Police carry out a resident survey each year as part of the Joint Neighbourhood Survey (JNS).

2.15 Public confidence in policing 2022

Q. How confident are you in your Neighbourhood police

(% very/confident)

	Year end 20/21	Q3 21/22	Q4 21/22	Year end 21/22	Q1 22/23
Elmbridge	88.6%	79.3%	90.8%	86.5%	88.4%
Runnymede	89.0%	89.3%	89.7%	88.4%	84.9%
Spelthorne	86.4%	83.5%	85.8%	82.9%	77.4%

2.16 Current position (Summary)

Statistics for reported crime in Spelthorne in 2021 - 2022

Crime Type	This Year	Last Year	Change	Percentage
Total Notifiable Offences	7518	7062	456	6.6% Increase
Violence with Injury	715	636	79	12.4% Increase
Serious Sexual Offences	165	165	0	0
Serious Acquisitive Crime	1024	1067	-43	4% Decrease
Robbery	57	47	10	21.3% Increase

- 2.17 The figures show that there has been a reduction in acquisitive crime, mainly theft and burglary.
- 2.18 The figures also show quite significant increases in violence & robbery. This reflects the issues related to the increasing problem of County drugs lines and cuckooing which are ongoing. (See appendix A)
- 2.19 **Appendix A** – Highlights the police recorded crime data from April 2021 to March 2022. This report covers all Total Notifiable Offences (TNO) within the dates shown. There is a breakdown by section for individual offences.

3. Options analysis and proposal

- 3.1 Prioritisation of crime types is part of this strategy. Proposals for reduction of crime utilising intelligence-led analysis is conducted monthly. These proposals are discussed at ratified at T&CG level whereupon tactical plans are implemented.

- 3.2 Domestic Abuse – Managed via the CHaRMM process to assess individual cases. Proactive use of support services, education and housing.
- 3.3 Violence against women and girls – Managed at T&CG level as a standing agenda item to identify vulnerable people and geographical areas. Audit and assess environmental opportunities. Robust management of offenders to prevent offending.
- 3.4 Hate Crime – Managed via the CHaRMM process to support victims, bring offenders to justice and promote support services.
- 3.5 ASB – Managed via the T&CG process to improve environmental features, target offenders, hotspot mapping, youth diversion and school/family liaison.
The Nitrous Oxide PSPO continues to be enforced and has had a positive impact on Nitrous Oxide abuse within the borough. A public consultation is being released to assess the feasibility of a PSPO for ASB and street drinking.
- 3.6 Notifiable offences – Managed via the Surrey Police Crime ‘Police & Crime Plan’ and reporting to the T&CG regarding progress, opportunities and intelligence development to prevent crime, protect victims and bring offenders to justice.
- 3.7 Serious & Organised Crime – Managed by Surrey Police with the support of the T&CG where all partners are briefed on the impact of Serious and Organised Crime. This briefing encourages multi-agency working to develop intelligence on our more serious offenders.
- 3.8 Re-Offending – Managed via the T&CG and CHaRMM process. Working with Probation to ensure that offenders are monitored, rehabilitated and reviewed on a case-by-case basis.
- 3.9 Terrorism – Working with ‘Prevent’ via Applied Resilience to identify ‘Channel cases. Liaison with the police and local schools to identify opportunities for intervention in cases of radicalisation. Ensuring the borough CCTV is operational and appropriately situated.
- 3.10 Water Safety – To continue to work in partnership with Surrey Fire & Rescue, The Environment Agency and the RNLI. To ensure that water safety advice is disseminated via social media, the Junior Citizen Program and continue with the implementation of ‘Riverwatch’ to provide regular intelligence on all matters relating to the river. To maintain the borough throwlines and throw-rings.

4. Financial implications

- 4.1 The SSSP is able to apply for a grant from the PCC which can be used to fund small community projects within the borough. The annual Community Safety fund of £10,000 is drawn exclusively from Spelthorne Borough Council’s contribution.
- 4.2 There are no additional financial implications as the Community Safety team and JET officers are fully funded by Spelthorne Borough Council.
- 4.3 Funding for additional cameras at the Sunbury Cross Skate Park and Springs Close was achieved within existing Community Safety budgets.

5. Risk considerations

- 5.1 Corporate risk assessments are in place to manage general risk. Tactical risk assessments are utilised to manage specific tasks and activities such as Junior Citizen.

6. Other considerations

- 6.1 The main consideration for the Community Safety Strategy is the maintain of the partnership to ensure that this effectively functions as per the requirements of the Crime & Disorder Act 1998.

7. Equality and Diversity

- 7.1 The Council aims to discrimination, advance equality of opportunity and foster good relations across all protected characteristics in all its activities including service delivery.
- 7.2 The very nature of the role of the community safety officers is to work with partners to reduce and/or eliminate all forms of crime including hate crime & ASB.
- 7.3 The Council which includes the work of the SSSP, and its partners recognises the diversity of the people and the communities of the borough and is committed to:
- Working with our partners and the boroughs many communities to understand and meet the needs of individuals and communities, and improve their opportunities, wellbeing, and ability to live together productively.
 - Tackling areas of potential discrimination to ensure that services are offered equitably and appropriately.
 - Ensuring that all services provided by or on behalf of the Council are appropriate, inclusive, accessible, and fair.
 - Involving the wider community, service users and partner organisations in consultation to ensure that views are taken account of.
 - Building closer links with all communities across the district and using our influence within the local community to give a lead to partners and other local agencies to promote equalities.

8. Sustainability/Climate Change Implications

- 8.1 The work of the JET officers in investigating & reducing waste crime will work with and towards the positive effects in delivering the actions associated with the Council's Climate Change Emergency.
- 8.2 Climate Change affects us all and any work we at Spelthorne are engaged in that involves the reduction and correct treatment of wastes will have a small but positive effect on the environment

9. Timetable for implementation

- 9.1 The Community Safety Strategy is to be implemented immediately following review.

10. Contact

Will Jack - Community Safety Officer
Spelthorne Borough Council
Council Offices, Knowle Green, Staines-upon-Thames, TW18 1XB
Tel 01784 448550

Background papers:

<https://www.spelthorne.gov.uk/sssp/> *Community_Safety_Strategy_2020.pdf*

Appendices

Appendix A - Police statistical data

Appendix B – Action plan & partner update

Appendix A

Police Statistical Data – Sources – Surrey Police/IQuanta

FYTD	CRIME			
Spelthorne	Last Year	This Year	#	%age
TNO	7062	7518	456	6.5%
Serious Acquisitive	1067	1024	-43	-4.0%
Violence with injury	636	715	79	12.4%
Serious sexual	165	165	0	0.0%
Criminal damage	903	862	-41	-4.5%
Domestic burglary	332	289	-43	-13.0%
Drug offences	386	288	-98	-25.4%
Fraud and forgery	13	9	-4	-30.8%
Non-domestic burglary	78	71	-7	-9.0%
Other criminal offences	255	235	-20	-7.8%
Violence without injury	2603	2946	343	13.2%
Robbery	47	57	10	21.3%
Other sexual offences	50	55	5	10.0%
Theft (other than vehicle) & handling stolen goods	801	1053	252	31.5%
Vehicle interference and tampering	105	95	-10	-9.5%
Vehicle crime (excluding interference)	688	678	-10	-1.5%

Spelthorne based on Year to Date from D10 March 2022

Figures at year end March 2022. Comparison to last year only 2021.

Total notifiable offences up by 6.5%, more reported crime to police, adversely solved outcomes on total notifiable crime down by 25.9%.

Detection rate overall sitting at 2.7%

Priority Crime Areas

Residential Burglary- Residential Burglary down 13% on last year and 100% increase on detections which is in fact small amounts of only 7 burglaries. (see above)

Domestic Abuse

Total Crimes DV

< <

March 2022

FYtD	CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
	Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age
Borough											
Spelthorne	1047	1010	- 37	-3.5%	171	108	- 63	-36.8%	16.3%	10.7%	-5.6%

Total domestic abuse crime is down overall 3.5%, with solved outcomes also down on last year -36.8%. The Solved outcome rate is also down -5.6% on last year.

Hate Crime

FYTD	CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
	Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age
Spelthorne											
Disability crimes	20	34	14	70.0%	0	0	0	0.0%	0.0%	0.0%	0.0%
Faith motivated	12	7	-5	-41.7%	1	0	-1	-100.0%	8.3%	0.0%	-8.3%
Homophobic crimes	44	29	- 15	-34.1%	5	4	-1	-20.0%	11.4%	13.8%	2.4%
Racially motivated	214	227	13	6.1%	28	18	- 10	-35.7%	13.1%	7.9%	-5.2%
Total Hate crimes	275	284	9	3.3%	33	21	- 12	-36.4%	12.0%	7.4%	-4.6%

Total hate crime for 2022 showed an increase of 3.3% on 2021. This is a difference of just 9 offences. The highest rise in type of hate crime was that of disability where there was a 70% increase . Adversely there was a -41.7% decrease in Faith motivated crime and -34.1% decrease in homophobic crime. There was just a small increase in racially motivated crimes 6.1% which is 13 crimes. The detection rates vary also per hate crime type with very small numbers but decreases in all areas except disability crime.

ASB taken from results ASB 2022

Change in recorded incidents year-to-date between 2022-2023 and 2021-2022

Category Code	Category Description	TOTAL	Ashford	Sunbury	Shepperton & Halliford	Shepperton & Laleham	Staines Town	Staines Urban	Stanwell
ASB01	ABND VEH NOT STOLEN OR CAUSING OBSTRUCTN	-4	1					-1	1
ASB02	ANIMAL PROBLEMS	1	0						
ASB05	FIREWORKS - INAPP SALE /USE /POSSESSION	-1							
ASB06	MALICIOUS / NUISANCE COMMUNICATIONS	8							
ASB07	NOISE	-10				1			
ASB09	LITTERING/DRUGS PARAPHERNALIA	3		0					0
ASB10	NUISANCE NEIGHBOURS	-14	-3	-4		2	1	-4	-5
ASBXX	ROWDY OR INCONSIDERATE BEHAVIOUR - TOTAL	-79	-1	-39	-4	-1	-14	-11	-9
ASB11	ROWDY OR INCONSIDERATE BEHAVIOUR NUISANCE								
ASB16	ROWDY OR INCONSIDERATE BEHAVIOUR PERSONAL								
ASB12	STREET DRINKING	1							
ASB14	TRESPASS	2							
ASB15	VEHICLE NUISANCE / INAPPROPRIATE USE	5	3	4	2	-4	-1	0	1
	TOTAL	-88	-4	-40	-4	0	-11	-15	-14
	Rank		2	7	2	1	4	6	5

This is the latest ASB figures which show the comparison in ASB between 2021-22 and 2022-23. The changes are most noticeable for Sunbury which includes the Cross, and which is part of the work operation Parkstone that we have completed. The only two areas currently showing red for increase are Ashford where there is a change but minimal numbers and Sunbury.

Version	3
Review Date	31 st August 2022
Next Review Due	01 April 2023



Community Safety Strategy 2022-2023 **Review 29th June 2022**

Our Vision

Making Spelthorne safer by working in partnership to reduce the risk and harm of crime and anti-social behavior, focusing on protecting the most vulnerable within our communities.

Our Priorities

To Reduce:

- Crime - with particular reference to Violent Crime, Residential Burglary; Domestic Abuse, Harm Caused through Misuse of Drugs and Alcohol; Vehicle Crime & Acquisitive Crime.
- Domestic Abuse
- Hate Crime
- Violence against Women and Girls (VAWG)

- Anti-Social Behaviour
- Re-Offending
- The Threat of Terrorism
- The threat of criminal exploitation and cyber related crime

To Improve:

- Engagement with our public to help make our communities stronger
- Water Safety

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Spelthorne Safer Stronger Partnership Plan 2022-2023 Foreword &

Background

These have been challenging times with the Coronavirus Pandemic and the ongoing risk of terrorism across the country and in Spelthorne. A slow return to normal following the pandemic has seen increases in the cost of living and constraints on public sector funding making it more important than ever to work in partnership in an evidenced based way to keep our residents and those who work and visit here safe .

The Safer Spelthorne Safer Stronger Partnership (SSSP) is the statutory Community Safety Partnership (CSP) for Spelthorne Borough. The aim of the SSSP is to ensure the responsible authorities work together to reduce crime and disorder in Spelthorne. CSPs were set up under Section 5 - 7 of the Crime and Disorder Act 1998 and are made up of representatives from the 'responsible authorities'. Historically the Partnership has been strong and has managed multiple Community Safety matters from major contingencies to acts of terrorism .

This document outlines the Partnership's commitment to Community Safety by way of a Strategic Plan for the next three years. This plan has been written to reflect the needs of the community using local intelligence, recorded police crime data/analysis and particular attention has been paid to aspects highlighted in the recent Community Safety Survey that was conducted in January 2020.

This strategy represents a commitment to work in partnership to prioritise working with the most vulnerable within our communities to reduce crime and ASB across Spelthorne .

The priorities of 2022 are as follows:

To Reduce:

- Crime - with particular reference to Violent Crime; Residential Burglary; Harm Caused through Misuse of Drugs and Alcohol ; Vehicle Crime & Acquisitive Crime.
- Domestic Abuse
- Hate Crime
- Anti-Social Behaviour
- Re-Offending
- The Threat of Terrorism
- The threat of criminal exploitation and cyber related crime

To Improve:

- Engagement with our public to help make our communities stronger
- Water Safety

The strategic intelligence overview (shown below) relates specifically to the situation within Spelthorne and, whilst responding to targets specific to other agencies, it seeks to provide a local response that is relevant to the specific needs of the local community.

The Community Safety Strategy 2020 - 2023 is a rolling three-year plan that is to be refreshed annually . This process will be aided by the completion of annual strategic assessments / Intelligence assessments, performance monitoring and stakeholder consultation . Feedback will be particularly sought from members of the community living and working within the borough, this will be achieved by an

annual Community Safety Survey.

Other aspects of crime and disorder, whilst not identified as priorities, will continue to be dealt with as appropriate by the relevant agency; e.g. Robbery.

Will Jack

Community Safety Officer

Introduction & Governance

How we currently operate

The Spelthorne Community Safety Partnership (CSP) is known locally as the Spelthorne Safer Stronger Partnership (SSSP). It has a strong commitment and a good track record of tackling all aspects of crime and disorder, providing reassurance to local communities and of community engagement. The Partnership has established a Strategy Board which includes both statutory and non-statutory members.

Strategy Board (SSSP)

This has responsibility to support the Task Groups and monitor the overall implementation of the Strategy and detailed action plans; to approve the financial strategy; oversee funding arrangements, and to ensure that overall objectives and individual targets are met. The Board meets quarterly.

Statutory members are identified with an *

Spelthorne Borough
Council*
Surrey Police*
Surrey Fire & Rescue*
Clinical Commissioning
Group *
Surrey County Council *
Surrey & Sussex
Probation Service*
A2Dominion Housing
Bronzefield Prison
Office of the Police and Crime Commissioner*

Tactical and Coordinating Group - (T&CG)

The T&CG's primary role is to facilitate improved responses to localised crime and disorder issues and ensure the Community Safety Strategy priorities are managed by continually appraising local intelligence, monitoring incidents, as well as dealing with concerns relating to Anti-Social Behaviour etc. The T&CG utilises geographical hot spotting which assists in recording patterns of crime thereby helping to create solutions at an operational level. The T&CG now also carries out a tasking and coordinating role with the Law Enforcement Officers employed by SBC, as a consequence, the T&CG is able to provide a quick and effective localised response. This group meets every 6 weeks.

Community Harm and Risk Management Meeting (CHaRMM)

Community Harm and Risk Management Meetings (CHaRMMs) will discuss and agree action to reduce the negative impact that problem individuals and families have on Surrey's communities through their anti-social behaviour. Using the expertise that exists on this multi-agency group, members will share information on high- risk cases and incidents and put in place appropriate risk management plans to address the behaviour of the perpetrator and reduce the negative impact on victims. This group meets every 6 weeks and membership is as follows :

Spelthorne
Borough Council
NHS Surrey
Surrey Police
A2 Dominion Group
Surrey Targeted
Youth Support (TYS)
Spelthorne Locality
Team

Adult and Children
Services
Surrey Children's
Services
Catalyst Support
Community Mental
Health Team
Supported Families
Team.

Surrey Community Safety Forum

The Surrey Community Safety forum is a monthly committee attended by all Community Safety Officers, Police ASB Officers,

and Community Safety Partnerships across Surrey. It provides the opportunity to collaborate on new and emerging subjects

and share strategy. The Forum also checks on the management of Community Trigger investigations throughout the county.

Surrey Domestic Homicide Review Board

This is a quarterly committee that is attended by all Community Safety Officers with overview from the Police & Crime Commissioner that monitors the ongoing Domestic Homicide Review investigations. This ensures that all investigations have the support required to complete the investigations efficiently and to a high standard. The committee benefits from a dedicated Domestic Homicide Review Coordinator, a post part-funded by Spelthorne Borough Council.

Surrey Water Safety Group

The Surrey Water Safety Group is a county-wide committee that shares good practice in all aspects of water safety. The

principle members are Surrey Fire & Rescue with input from the RNLI, RLSS, Environment Agency and borough councils. The

group seeks to coordinate the delivery of water safety education and will assist at community events.

High Harm Perpetrators Unit (HHPO) Management Panel

This group work closely together with a specific duty to prevent and deter new entrants to the criminal justice system, to catch and convict active criminals who cause most harm to our communities, and to help resettle and rehabilitate those offenders who want to turn their backs on a life of crime. This group meets monthly and membership is as follows: -

Spelthorne Borough Council
Spelthorne Police HHO Officer
I/Access
National Probation
Service
Job Centre Plus
Youth Justice Service

Other groups include:

Surrey Risk Management Meeting
Surrey Drug & Alcohol Substance Misuse Panel
Domestic Homicide Review Group

Community Engagement

How we consult

The Partnership uses a wide range of methods to engage with the local community. These include meetings such as forums and panels and written forms of engagement such as publications, surveys, newsletters ,Community Safety Website and the use of Spelthorne Community Notice Boards.

Social Media

Recent engagement surveys in London by the Metropolitan Police Safer Neighbourhood Teams reveal that along with the above methods of communication there is a clear steer towards social media as a preferred communication method. With this in mind Spelthorne Borough Council along with Surrey Police have improved communication across several electronic platforms, streamlining the process to develop fast-time briefings and messages to keep the community we serve fully apprised of neighbourhood matters. This will continue as an effective two-way community intelligence tool with the Community Safety Team monitoring local community forums to establish up-to-date information.

School and places of education

Communication will continue with local schools and educational establishments. This is further enhanced by the Junior Citizen project that seeks to impart life-saving messages to children.

Neighbourhood Policing Panels

Police hold panel meetings at different locations across the Borough regularly, based on neighbourhood policing areas. The Panels are informal meetings, giving residents the opportunity to meet amongst others their Police Community Support Officers and Neighbourhood Specialist Officers and highlight the issues they are most concerned about in their community. The issues they raise will then be prioritised for the local policing team who will identify ways of dealing with them over the proceeding weeks; details of measures taken will be reported back at subsequent meetings.

Events of significant local interest

These are open meetings for residents to find out more about issues of local significance, ask questions and air their views and concerns. These public meetings will be convened when a matter of significant public importance or interest within a local area arise.

Partnership Action Days

These are multi agency days which take place around the borough. They involve numerous agencies such as the Local Authority, Police, NHS Surrey, Surrey Fire and Rescue Service and the voluntary and community sector to name but a few, who work together to tackle issues highlighted for that particular area. Each day includes an opportunity for the public to meet and talk to officers from the Police, Fire, Council and other partners; future events will develop a closer relationship with local school involvement.

Strategic Intelligence Overview

SSSP
Police
Statistics

FYTD	CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
Spelthorne	Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age
TNO	7062	7518	456	6.5%	1079	799	280	-25.9%	15.3%	10.6%	-4.7%
Serious Acquisitive	1067	1024	-43	-4.0%	27	27	0	0.0%	2.5%	2.6%	0.1%
Violence with injury	636	715	79	12.4%	125	103	-22	-17.6%	19.7%	14.4%	-5.2%
Serious sexual	165	165	0	0.0%	13	34	21	161.5%	7.9%	20.6%	12.7%
Criminal damage	903	862	-41	-4.5%	73	59	-14	-19.2%	8.1%	6.8%	-1.2%
Domestic burglary	332	289	-43	-13.0%	7	14	7	100.0%	2.1%	4.8%	2.7%
Drug offences	386	288	-98	-25.4%	313	187	126	-40.3%	81.1%	64.9%	16.2%
Fraud and forgery	13	9	-4	-30.8%	3	2	-1	-33.3%	23.1%	22.2%	-0.9%
Non-domestic burglary	78	71	-7	-9.0%	13	9	-4	-30.8%	16.7%	12.7%	-4.0%
Other criminal offences	255	235	-20	-7.8%	75	49	-26	-34.7%	29.4%	20.9%	-8.6%
Violence without injury	2603	2946	343	13.2%	368	256	112	-30.4%	14.1%	8.7%	-5.4%
Robbery	47	57	10	21.3%	3	7	4	133.3%	6.4%	12.3%	5.9%
Other sexual offences	50	55	5	10.0%	11	12	1	9.1%	22.0%	21.8%	-0.2%
Theft (other than vehicle) & handling stolen goods	801	1053	252	31.5%	55	60	5	9.1%	6.9%	5.7%	-1.2%
Vehicle interference and tampering	105	95	-10	-9.5%	3	1	-2	-66.7%	2.9%	1.1%	-1.8%
Vehicle crime (excluding interference)	688	678	-10	-1.5%	17	6	-11	-64.7%	2.5%	0.9%	-1.6%

Surrey
Crime
-

Spelthorne based on Year to Date from D10 March 2022

Figures at year end March 2022. Comparison to last year only 2021.

Total notifiable offences up by 6.5%, more reported crime to police, adversely solved outcomes on total notifiable crime down by 25.9%.

Detection rate overall sitting at 2.7%

Priority Crime Areas

Residential Burglary- Residential Burglary down 13% on last year and 100% increase on detections which is in fact small amounts of only 7 burglaries.(see above)

Domestic Abuse

Total Crimes DV						< <		March 2022			
FYtD	CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
Borough	Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age
Spelthorne	1047	1010	-	-3.5%	171	108	-	-36.8%	16.3%	10.7%	-5.6%

Total domestic abuse crime is down overall 3.5%, with solved outcomes also down on last year -36.8%. The Solved outcome rate is also down -5.6% on last year.

Hate Crime

FYTD	CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
Spelthorne	Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age
Disability crimes	20	34	14	70.0%	0	0	0	0.0%	0.0%	0.0%	0.0%
Faith motivated	12	7	-5	-41.7%	1	0	-1	-100.0%	8.3%	0.0%	-8.3%
Homophobic crimes	44	29	-15	-34.1%	5	4	-1	-20.0%	11.4%	13.8%	2.4%
Racially motivated	214	227	13	6.1%	28	18	-10	-35.7%	13.1%	7.9%	-5.2%
Total Hate crimes	275	284	9	3.3%	33	21	-12	-36.4%	12.0%	7.4%	-4.6%

Total hate crime for 2022 showed an increase of 3.3% on 2021. This is a difference of just 9 offences. The highest rise in type of hate crime was that of disability where there was a 70% increase. Adversely there was a -41.7% decrease in Faith motivated crime and -34.1% decrease in homophobic crime. There was just a small increase in racially motivated crimes 6.1% which is 13 crimes.

The detection rates vary also per hate crime type with very small numbers but decreases in all areas except disability crime.

Violent Crime

Robbery- Robbery shows a 21.3% increase on last year which is in fact 10 more robberies. There has been 133% increase in the detection rate which sits at 5.9%.

RESTRICTED												
April to March 2022												
FYTD		CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
Spelthorne		Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age
Violence	Domestic Violence	899	853	-46	-5.1%	106	69	37	-34.9%	11.8%	8.1%	-3.7%
	Intoxicant Violence	496	610	114	23.0%	113	99	14	-12.4%	22.8%	16.2%	-6.6%
	Licensed Premises Violence	124	238	114	91.9%	10	20	10	100.0%	8.1%	8.4%	0.3%
	Non Domestic Violence	2602	3085	483	18.6%	198	202	4	2.0%	7.6%	6.5%	-1.1%
	Public Place Violence	1635	2053	418	25.6%	142	132	10	-7.0%	8.7%	6.4%	-2.3%
	Stranger Violence	1223	1544	321	26.2%	123	135	12	9.8%	10.1%	8.7%	-1.3%

Many of the categories of violence have increased except for domestic violence. There is a sharp rise in public place violence and public violence however this set against a very low number last year after COVID and better comparison would be made looking at 2020 also due to the fact the majority of licensed premises were closed or limited in trading hours and numbers

Serious Acquisitive

April to March 2022

FYTD	CRIME				Solved Outcomes (inc Resolutions)				Solved Outcome Rate		
	Last Year	This Year	#	%age	Last Year	This Year	#	%age	Last Year	This Year	%age

Serious Acquisitive	1067	1024	-43	-4.0%	27	27	0	0.0%	2.5%	2.6%	0.1%
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This is showing a decrease of 4% on last year which is a difference of 43 crimes. The detection rates have remained the same regardless

Drugs

Drug offences	386	288	-98	-25.4%	313	187	-126	-40.3%	81.1%	64.9%	16.2%
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Drugs offences has also shown a decrease in the year to date figures of just over 25%. The solved outcome rate has also dropped compared to the year when it was very high due to Covid.

The Control Strategy for Surrey Police has changed 2022-2023

The new priorities are

- Domestic Abuse
- Drug-Related Harm
- Fraud in support of Organised Crime
- Modern Slavery and Organised Immigration Crime
- Organised Acquisitive Crime
- Serious Violence
- Terrorism and Aggravated Activism including Hate Crime
- Traffic Collisions resulting in death and serious injury
- Violence against Women and Girls

The Control Strategy intends to focus where we direct our time and resources as a priority, particularly for proactive activity. There are also common themes to each of the areas listed above which are also important:

- Exploitation of vulnerable adults and children
- Information quality
- Cyber enabled Crime
- Organised Criminal Groups (OCGs) and their finances

ASB taken from results ASB 2022

Change in recorded incidents year-to-date between 2022-2023 and 2021-2022									
Category Code	Category Description	TOTAL	Ashford	Sunbury	Shepperton & Halliford	Shepperton & Laleham	Staines Town	Staines Urban	Stanwell
ASB01	ABND VEH NOT STOLEN OR CAUSING OBSTRUCTN	-4	1					-1	1
ASB02	ANIMAL PROBLEMS	1	0						
ASB05	FIREWORKS - INAPP SALE /USE /POSSESSION	-1							
ASB06	MALICIOUS / NUISANCE COMMUNICATIONS	8							
ASB07	NOISE	-10				1			
ASB09	LITTERING/DRUGS PARAPHERNALIA	3		0					0
ASB10	NUISANCE NEIGHBOURS	-14	-3	-4		2	1	-4	-5
ASBXX	ROWDY OR INCONSIDERATE BEHAVIOUR - TOTAL	-79	-1	-39	-4	-1	-14	-11	-9
ASB11	ROWDY OR INCONSIDERATE BEHAVIOUR NUISANCE								
ASB16	ROWDY OR INCONSIDERATE BEHAVIOUR PERSONAL								
ASB12	STREET DRINKING	1							
ASB14	TRESPASS	2							
ASB15	VEHICLE NUISANCE / INAPPROPRIATE USE	5	3	4	2	-4	-1	0	1
	TOTAL	-88	-4	-40	-4	0	-11	-15	-14
	Rank		2	7	2	1	4	6	5

This is the latest ASB figures which show the comparison in ASB between 2021-22 and 2022-23. The changes are most noticeable for Sunbury which includes the Cross and which is part of the work operation Parkstone that we have completed. The only two areas currently showing red for increase are Ashford where there is a change but minimal numbers and Sunbury.

In the table below it shows the current year to date 21-22 April.

ASB Incidents Recorded In Period 01-Apr-2021 to 31-Mar-2022 Inclusive			2021-2022		NSL				
Category Code	Category Description	TOTAL	Ashford	Sunbury	Shepperton & Halliford	Shepperton & Haleham	Staines Town	Staines Urban	Stanwell
ASB01	ABND VEH NOT STOLEN OR CAUSING OBSTRUCTN	137	30	23	14	9	9	24	28
ASB02	ANIMAL PROBLEMS	12	1	3		2	1	1	4
ASB05	FIREWORKS - INAPP SALE /USE /POSSESSION	30	8	5	1	2	6	3	5
ASB06	MALICIOUS / NUISANCE COMMUNICATIONS	92	7	67		7	3	5	3
ASB07	NOISE	113	27	22	6	3	21	9	25
ASB09	LITTERING/DRUGS PARAPHERNALIA	65	17	15	1	6	11	6	9
ASB10	NUISANCE NEIGHBOURS	196	51	33	11	8	12	37	44
ASBXX	ROWDY OR INCONSIDERATE BEHAVIOUR - TOTAL	1159	160	238	67	33	358	117	186
ASB11	ROWDY OR INCONSIDERATE BEHAVIOUR NUISANCE								
ASB16	ROWDY OR INCONSIDERATE BEHAVIOUR PERSONAL								
ASB12	STREET DRINKING	9	1	3			2	3	
ASB14	TRESPASS	23	4	6	2		8	1	2
ASB15	VEHICLE NUISANCE / INAPPROPRIATE USE	379	86	55	24	23	69	57	65
	TOTAL	2215	392	470	126	93	500	263	371
	Rank		3	2	6	7	1	5	4

This shows **Sunbury and Staines Town** as the hot spot areas.

Key Priorities

Our Priorities

To Reduce:

- Crime - with particular reference to Violent Crime; Residential Burglary; Domestic Abuse, Harm Caused through Misuse of Drugs and Alcohol; Vehicle Crime and Acquisitive Crime.
- Domestic Abuse
- Hate Crime
- Violence against Women and Girls (VAWG)
- Anti-Social Behaviour
- Re-Offending
- The Threat of Terrorism
- The threat of criminal exploitation and cyber related crime

To Improve:

- Engagement with our public to help make our communities stronger
- Water Safety

Domestic Abuse

The Domestic Abuse strategy has been updated to reflect the principles of the Domestic Abuse Act 2021 and the following pledges have now been implemented:

- The SSSP will ensure that relevant advice will be advertised on Council websites with the contact details for all local and national support agencies.
- Seeking to educate partners and the community regarding key legislative changes e.g. The Domestic Abuse Act 2021.
- The SSSP will comply with the Domestic Abuse Commissioner's Strategic Plan.
- The SSSP – Will ensure that Spelthorne Borough Council is represented on the Surrey Domestic Abuse Executive Group.
- Key messages will be shared on social media to encourage active reporting to provide a more proactive approach.
- Domestic abuse and Hate Crime are managed via the Community Harm and Risk Management Meeting. Key partners are tasked with individual responsibilities to ensure that that Domestic Abuse survivors' needs are managed via this forum.
- The SSSP will ensure that our responsibilities are fully met regarding the management of Domestic Homicide Reviews and the requirement to co-operate with the Domestic Abuse Commissioner as outlined in the new legislation.
- The partnership will adhere to the principles of the Surrey Against Domestic Abuse Strategy.
- The SSSP will support the Surrey Police Violence Against Women and Girls Strategy 2021.

Hate Crime

Hate Crime is addressed via the T&CG process. Spelthorne Borough Council and Surrey Police seek to raise awareness of hate crime and encourage reporting of such offences. This is managed via Social Media, the Council and Police web pages and local publications.

Hate Crime Awareness week is also supported each year to educate the community.

Anti-Social Behaviour

This is managed via the T&CG process to identify offenders and locations based on community liaison. There is currently one Public Space Protection Order for the borough covering Nitrous Oxide Abuse. Since the implementation, whilst not eradicating entirely has seen a large reduction in such use. Street cleaners and litter pickers are seeing less debris as a by-product of this. A public consultation will be released looking at the issues around ASB caused by groups of youths and street drinking. When the results have been received a decision will be made as to whether an additional PSPO is necessary.

Counter Terrorism

At present we work closely with Applied Resilience to address Counter Terrorism, Prevent and the Channel system to deter young people from the threat of radicalisation.

Section 36 of the CT&S Act sets out the duty on local authorities and partners of local panels to provide support for people vulnerable to being drawn into terrorism. In England and Wales, this duty is met through Channel panels.

Counter Terrorism is also managed through the T&CG process with links to the borough BECC system.

The borough benefits from overt measures to deter Counter Terrorism and identify Hostile Reconnaissance through the use of a wide-ranging CCTV network of 46 cameras.

Improving Water Safety

Spelthorne Borough has 12 miles of River Thames frontage and as such it is a constant throughout day to day life in Spelthorne. The need for water safety measures is clear with accidents occurring every year due to the high volumes of people using the river both recreationally or commercially.

To combat this Spelthorne Borough Council, in partnership with

Surrey Fire and rescue have erected 15 locked Throw-Lines and 20 Throw-Rings at strategic points throughout the borough. Together with educational messages completed in partnership with the RNLI both on social media and at primary school level this forms the strategy for water safety throughout Spelthorne. The Community Safety Team are responsible for maintenance of equipment and ensuring training is carried out.

In 2022 'Riverwatch' will be launched to address water safety concerns. This will create a 'Neighbourhood Watch' for people who live, work and use the river for recreation. Community safety incidents will be fed back to the community as well as providing a conduit to report concerns.

Meeting Our Priorities

The Partnership has a set of annual action plans to deliver against these priorities . These plans are monitored by the Tactical & Coordinating Group, with overall performance monitored by the Partnership Board.

The Future

The Partnership has a very strong record of success in helping reduce overall crime and disorder and in running numerous innovative Partnership schemes across the Borough. We are proud of our achievements but determined to make best use of our resources in order to meet our vision.

In the current economic climate and reducing budgets the Partnership will seek to achieve even greater value for money in respect of our limited resources and will explore opportunities of maximising our funding by identifying jointly funded initiatives and projects with our

Community Safety Partnership neighbours.

Our Statutory Responsibilities

The police and other responsible agencies are required by law to work together to reduce crime and disorder, anti-social behaviour, alcohol, drug and other substance abuse and anti-social behaviour that impacts adversely on the environment and to reduce re-offending. In doing so the Partnership has a statutory requirement to:

- Undertake an annual strategic assessment of crime trends and reasons for the crimes that are occurring within their area
- Consult and engage with the community and develop and implement a three-year rolling Community Safety Partnership Plan. This will be reviewed annually.

Relevant legislation bringing statutory requirements for responsible agencies to work together in this way are as follows :

Crime and Disorder Act 1998
Police Reform Act 2002
Police and Justice Act 2006

Section 17, Crime and Disorder Act 1998 - as amended by Schedule 9,
Section 4 of the Police and Justice Act 2006: "Without prejudice to any other obligations imposed upon it, it shall be the duty of each authority to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all it reasonably can to prevent crime and disorder in its area including anti-social behaviour and other behaviour adversely affecting the local environment and the misuse of drugs and other substances in its area."

"This means that all authorities should take account of the community safety dimension in all of its work. All policies, strategies , plans and budgets will need to be considered from the standpoint of their potential contribution to the reduction of crime and disorder." (Home Office Executive Summary to Crime and Disorder Act 1998)

'Responsible Authorities' (as defined within the Crime and Disorder Act 1998 as amended by the Police Reform Act 2002) as relates to the Spelthorne Community Safety Partnership are:

- Spelthorne Borough Council
- Surrey County Council
- Surrey Police
- Surrey Fire and Rescue Service
- Surrey NHS
- Surrey & Sussex Probation Service

A number of other cooperating persons or bodies are required to be part of the process of working to reduce crime and disorder within the partnership and these are also represented within the Spelthorne Safer Stronger Partnership Board.

Section 115, Crime and Disorder Act 1998 - establishes the power to disclose and use information for the purposes of resolving crime and disorder. The process for sharing information is set out in the Surrey Information Sharing Protocol.

Police and Justice Act 2006 and Statutory Instruments 1830 and 1831 of 2007 - Improvements and changes to partnership provisions are reflected within this legislation. The statutory requirements form part of what are known as: 'Hallmarks of Effective Partnerships'

- Empowered and effective leadership
- Intelligence led business processes
- Effective and responsive delivery structures
- Engaged communities
- Visible and constructive accountability
- Appropriate skills and knowledge

Performance Monitoring

Each key priority that is identified within this plan contains a number of actions. These are designed to ensure that priority objectives are achieved. Targets have been set as an essential part of bringing about that achievement; this will form the T&CG process. Monitoring performance will be set against a series of agreed performance indicators. These indicators will be set against each key priority.

The Action Plan will be placed on the council web site and updated on a 6 monthly basis so that the public can track progress.

Crime, disorder and anti-social behaviour data and associated performance information will be collected by the Operational Management Group and presented to the Spelthorne Safer Stronger Partnership Board at the quarterly meetings, so that delivery can be monitored and any lack of progress challenged. This information will also be available to other bodies, including those with community representation, as appropriate. Annual reports will also be available for wider community consultative processes and transparency.

Other national, county and local plans, strategies and policies complement or impact in some way upon this Community Safety Strategy; the more significant of these are as follows:

- The Modern Crime Prevention Strategy 2016 (Gov)
- Domestic Abuse Act 2021
- Surrey Police & Crime Commissioner: Police and Crime Plan 2021-2025
- Surrey Drug & Alcohol Strategy 2020-2023
- Civil Contingencies Act 2004
- Corporate Strategy (Spelthorne Borough Council)
- Surrey Police Strategic Plan 2022
- National Prevent Strategy 2019
- Surrey Against Domestic Abuse Strategy 2018-2023

Neighbourhood Services & Enforcement Committee

6 October 2022



Title	<i>Quarter 1 (30 June 2022) Revenue Monitoring report</i>
Purpose of the report	To note
Report Author	<i>Paul Taylor Chief Accountant</i>
Ward(s) Affected	All Wards
Exempt	No
Corporate Priority	Community Affordable housing Recovery Environment Service delivery
Recommendations	The Committee is asked to note the £616,000 projected overspend on revenue expenditure for the Neighbourhood Services & Enforcement Committee against its Budget as at 30 June 2022, as set out in 2.1(d) of the attached report and appendix C4, which was discussed at the Corporate Policy & Resources Committee meeting on 12 September 2022.

1. Summary of the report

- 1.1 This report seeks to update members of the Neighbourhood Services & Enforcement Committee on the forecast revenue performance against the approved cost centre budgets within their portfolio, as at 30 June 2022.
- 1.2 Officers will be available to answer questions on the Committee's revenue outturn report at the meeting.

2. Contact

- 2.1 Paul Taylor p.taylor@spelthorne.gov.uk

Background papers - None

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Corporate Policy & Resources Committee

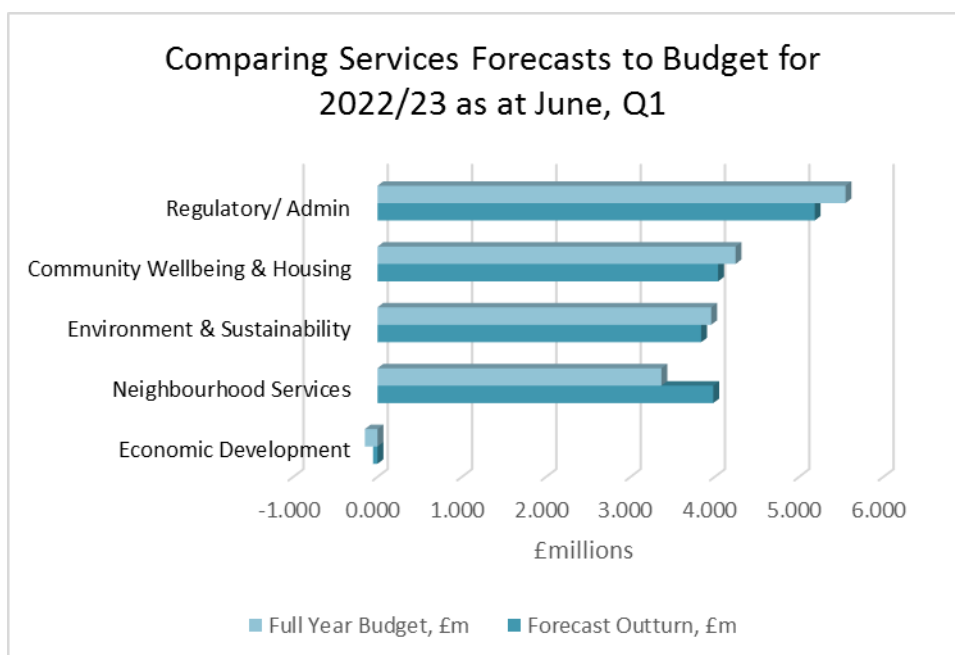


12 September 2022

Title	Q1 Revenue Monitoring Report as at 30 June 2022
Purpose of the report	To note
Report Author	Anna Russell Deputy Chief Accountant
Ward(s) Affected	All Wards
Exempt	No
Corporate Priority	Community Affordable housing Recovery Environment Service delivery
Recommendations	Committee is asked to note the Quarter 1 position for 2021/22 as at 30 June 2022
Reason for Recommendation	Not applicable

1. Summary of the report

- 1.1 This report provides a summary of the Quarter 1 (Q1) for the financial year 2022/23 as at 30 June 2022, which is a net £69k deficit.
- 1.2 The purpose of this report is to produce reasonable forecasts for the year. However, a range of issues such as post-COVID effects, the cost-of-living crisis and global crises are expected to impact on the budget. The COVID-19 pandemic created a dynamic environment requiring frequent reassessment of plans and projections. The current cost-of-living crisis in the UK has seen steep price increases across fuel, utilities, food and other goods, resulting in successive uplifts in the Bank of England interest rate; all of which are expected to continue to increase significantly over the coming months. International and global crises, such as Ukraine and climate change, are adding to uncertainty and inflationary pressures. Such issues give context to the council's circumstances and will be considered as far as practical, noting that detailed consideration is outside the scope of this report.
- 1.3 The services budgets and outturn are shown in the chart below. Key variances are detailed by committee in the next section, 2.



2. Committee commentary

2.1 The following tables identify significant (greater than £20,000) differences from budget for services within each Committee.

The (negative) and positive variances indicate:

(negative): favourable = an (underspend) or (over-recovery) of income

positive: adverse = an overspend or under-recovery of income

(a) Regulatory/ Administrative Committee

Service	Variance £'000	Comment
Committee Services	(20)	Underspend expected due to vacant posts, partially covered by overtime.
Corporate Governance	88	Vacant posts are being covered by Agency staff with higher costs
Corporate Management	(220)	Underspend on budgeted COVID-19 expenditure (£200k), and on general subscriptions (£20k).
Information & Comms Technology	(50)	Savings expected due to vacant posts
Legal	(20)	Underspends of (£20k) expected due to vacant posts, partially covered by agency staff.
	(222)	Total significant net variances

Details for the service committee are given in Appendix C1.

(b) **Corporate Policy & Resources Committee**

Service	Variance £'000	Comment
Accountancy	(34)	Savings expected due to vacant posts.
Asset Management Administration	(27)	Underspend due to 4 current vacant posts. Actual amount to be recharged to KGE Ltd less than budgeted due to changes in staff time on KGE work and vacancies.
Customer Services Management & Support	(40)	Underspent due to vacant posts, partially covered by agency staff and additional overtime payments.
Development Properties	265	Consists of: (1) Forecast overspend of £515k is based on 2021/22 outturn with consideration to high gas and electric costs expected this year and overspends relating to empty and void properties; offset by (2) unbudgeted income of (£250k) NHS contribution towards planning costs for the Oast House development.
General Property Expenses	(42)	Underspend totalling (£74k) on Consultants, Surveyors and Valuers as more work undertaken by staff in-house. Offset by £22k under-recovery of income relating to: covid relief allowed for tenants; some tenants having left. Budget amended in 2022/23 to reflect lower income.
Planned Maintenance Programme	(135)	Estate programme maintenance budgets expected to be underspent (£75k) of which (£20k) will be used to fund overspend on the Knowle Green Car Park capital project. Also, expected savings of (£60k) from unused one-off Surveyors budget and Computer Software budget.
Project Management	(20)	Underspent expected due to vacant posts.
Unapportionable Central Overheads	(17)	Consists of: (1) Monthly superannuation payments to Surrey County are expected to be (£268k) lower than budgeted based on number of staff in post; offset by (2) Pension Fund payments £251k higher than budgeted.
	(50)	Total significant net variances

Details for the service committee are given in Appendix C2.

(c) **Community Wellbeing & Housing Committee**

Service	Variance £'000	Comment
SPAN (Spelthorne Alarm Network)	(57)	The underspend is the result of SPAN service moving to Mole Valley at the end of September 2022. Staff were transferred 1st July, with (£102k) underspend of the budget for the rest of the year, and corresponding £103k under-recovery of recharged income. In addition, there are underspends of (£57k) forecast on non-employee costs due to the move.
Community Centres	31	Overspends forecast for increases in cost of living.
Spelthorne Family Support	0	Staff underspends of £30k due to vacant post, partially being covered by temporary staff. Remainder of costs are expected to be recharged for work relating to Afghan Refugees. Income is forecast to be under-budget by £22k but is expected to cover costs.
Community Development	38	Increased allocation of Better Neighbourhood grants agreed, for councillors to spend on the Jubilee celebrations.
Homelessness	(90)	Lower numbers in Rent Assure scheme are contributing to lower expenditure and income than budgeted. Demand is slowly increasing
Housing Benefits Admin	(92)	Variance includes: (1) Underspend of (£43k) forecast on vacancies, which are being recruited to; and (2) (£52k) unbudgeted income from additional new burdens grants received from DWP. These grants are ringfenced to Housing Benefits, but the council has no control over if and when the grants are issued.
Housing Benefits Payments	6	Additional expenditure £205k and grant income (£199k) relates to Household support fund scheme, which has been extended into 2022/23.
Leisure Administration	(40)	Unbudgeted income of (£40k) relates to funds from Public Health for covid outreach worker secondment.
Spelthorne Leisure Centre	(32)	Spelthorne's profit share has increased with reference to inflation.
	(236)	Total significant net variances

Details for the service committee are given in Appendix C3.

(d) **Neighbourhood Services Committee**

Service	Variance £'000	Comment
Car Parks	589	Under-recovery of £589k as income is forecast to be lower due to slower than expected recovery post COVID-19.
Neighbourhood Services Management Support	(20)	Savings expected due to vacancies, partially covered by agency staff and overtime.
Environmental Health Admin	0	Expected to be higher by £128k due to an additional contractor and agency costs to cover vacant posts and EH COVID-19 response Supplement service. Costs to be offset, funded by (£128k) from Surrey County Council.
Street Cleaning	0	Savings of (£20k) expected due to vacant posts, partially covered by agency staff and overtime. Off-set by fuel costs which are forecast to be £20k higher than budget.
Spelride	30	Income is forecast to be lower due to slower than expected recovery post COVID-19.
	599	Total significant net variances

Details for the service committee are given in Appendix C4.

(e) **Economic Development Committee**

Service	Variance £'000	Comment
Staines Market	90	Income is forecast to be lower due to slower than expected recovery post COVID-19.
	90	Total significant net variances

Details for the service committee are given in Appendix C5.

(f) **Environment & Sustainability**

Service	Variance £'000	Comment
Grounds Maintenance	30	Savings of (£20k) expected due to vacant posts, partially being covered by agency staff and overtime. This off-sets overspend on fuel costs expected to be £50k higher than budgeted.
Planning Development Control	(90)	Underspends relate to 3 vacant posts.
Planning Policy	21	Consists of: (1) (£28k) Underspend relating to 1 vacant post which is currently on hold until filled as a temporary one-year post); offsetting (2) £49k Overspend associated with Local Plan work, which can be funded from Local Plan reserve set up in 2021/22 from budget underspend.
Refuse Collection	(90)	Higher than budgeted income from green waste bins due to more clients.
	(129)	Total significant net variances

Details for the service committee are given in Appendix C6.

Go to next page for 2.2

2.2 Net Asset Income (Commercial and Regeneration Assets)

The tables below show the latest monitoring position for the acquired assets, and exclude figures relating to developments on properties to be transferred to Knowle Green Estates Ltd. The net income from commercial assets is used to meet additional spend pressures resulting for example from reduced funding from government grant and Surrey County Council.

- 2.3 Net commercial rental income is forecast to be £1.183m under budget due for example to termination of leases following downturns in commercial tenants' circumstances after COVID-19. The net shortfall is funded by drawdown from sinking funds.

Commercial Assets	Revised Budget £'000	Forecast Outturn £'000	Variance £'000
Rental Income (as per signed lease)	(54,001)	(52,327)	1,674
<i>less: Landlord costs</i>	8,161	7,670	(491)
Net Rental Income receivable	(45,840)	(44,657)	1,183
Loan Interest Payable	22,420	22,420	0
Minimum Revenue Provision	11,067	11,067	0
Sinking Funds - contributions to	6,062	6,062	0
Sinking Funds - release from	(3,767)	(4,950)	(1,183)
Set Asides for specific revenue purposes	455	455	0
Net Income (to fund Revenue budget)	(9,603)	(9,603)	(0)

Regeneration Assets	Revised Budget £'000	Forecast Outturn £'000	Variance £'000
Rental Income (as per signed lease)	(5,245)	(5,114)	131
<i>less: Landlord costs</i>	883	1,415	532
Net Rental Income receivable	(4,363)	(3,700)	663
Loan Interest Payable	747	747	0
Minimum Revenue Provision	900	900	0
Sinking Funds - contributions to	751	751	0
Sinking Funds - release from	(57)	(720)	(663)
Set Asides for specific revenue purposes	675	675	0
Net Income	(1,347)	(1,346)	0

- 2.4 The Council places a significant amount of the income earned into sinking funds, with £6.812m planned to cover future changes in circumstance, such as capital refurbishments or rent-free periods, and (£4.965m) forecast to be applied during the year, which would increase our sinking funds reserves by £1.847m.

	Balance 31/03/22 £'000	Additions 2022/23 £'000	Applied 2022/23 £'000	Balance 31/03/23 £'000
Proposed Allocation to Reserves	33,623	6,812	(5,669)	34,766

2.5 Retained Business Rates

The payment to or from preceptors for business rates is adjusted according to the balance on the collection fund. The Business Rates Equalisation Reserve is used to cover under-recovery of business rates when required, which is budgeted at £1.929m.

- 2.6 **Knowle Green Estates Ltd (KGE Ltd)** is a wholly owned company set up to meet the housing needs of residents, including affordable rented and private rented accommodation and key worker homes. The company is still in the early stages of its development, and it would not be appropriate at this time to take on the burden of fixed overhead costs until it becomes more mature. Costs charged to the company by the Council are for staffing support and for debt financing.

- 2.7 The company does not directly employ staff, with staffing services provided by the Council at cost £395k for 2022/23. Debt financing relates to loans representing assets transferred from Spelthorne Borough Council to Knowle Green Estates Ltd. Interest payable for 2022/23 was £821k.

- 2.8 KGE Ltd is forecast to have a net £364k loss by the end of the year, as shown in the summary next.

Knowle Green Estates Ltd	Full year budget 2022/23 £'000	Forecast outturn 2022/23 £'000
	£'000	£'000
Expenditure	1,097	1,464
Income	(1,100)	(1,100)
Net (Profit)/Loss	(3)	364

- 2.9 The difference between the budget and the forecast is due to an oversight in the business plan in respect of Benwell phases I and II, which is a timing issue and has no impact on the overall 50-year projections for KGE. In the original projections, the loan (capital and interest) costs for Benwell I were allocated to Benwell II and vice versa. Rental income is not affected.

- 2.10 **Spelthorne Direct Services Ltd** (SDS Ltd) is a wholly owned company set up to trade in commercial waste disposal, with directly employed staff. The company has loans with the council through a loan facility, to help support the company through the first years of trading, which has been affected negatively by COVID-19. The annual interest payable on current loans is £22k, with £16k payable for 2022/23.
- 2.11 SDS Ltd is forecasting a net £11k loss by the end of the year, as shown in the summary below.

Spelthorne Direct Services Ltd	Full year budget 2022/23	Forecast outturn 2022/23
	£'000	£'000
Expenditure	413	324
Income	(355)	(313)
Net (Profit)/Loss	58	11

- 2.12 The forecast for income is lower than budgeted, with less customers than originally expected. However, forecast costs have also been reduced to reflect this, resulting in a £47k reduction in the overall loss compared to budget.
- 2.13 **2022/23 Pay Award**
Budget was increased for 2022/23 pay award to allow for a 2% increase across all grades, and 2.5% for grades 1 to 5. This was implemented for staff with effect from 1st April. However, in July, the national employers made a final offer to the Unions of a fixed sum of £1,925 per FTE which would equate to an average increase of 3.7% on Spelthorne grades.
- 2.14 As a fixed sum approach, the national offer is worth most to the staff on the lowest grades. For example, for the lowest SBC scale point it equates to 9.78% and then proportionally decreases as a percentage as you move up the pay scales.
- 2.15 Once the national outcome is known for 2022-23, the Committee will need to consider whether it wishes to recommend to Council increasing our local offer to match the national offer. Doing so would add another £400k to the base budget. The projections in this report have not built in any assumption around this.
- 2.16 This is highlighted as a risk consideration in this report.

3. Financial implications

- 3.1 As set out within the report and appendices.

4. Risk consideration

- 4.1 Current national negotiations on pay and the broader cost of living pressures could indirectly affect local pay negotiations by potentially requiring a further uplift on top of the pay increase implemented from 1 April 2022 possibly on the scale of £400k for the full year. That impact is being reviewed separately and is outside the scope of this report.
- 4.2 With the current cost of living crisis, there is a significant risk that the net spend position worsen during this financial year. To illustrate this, the budget was prepared in December 2021 on 2% inflation, but recent inflation forecasts are up to 10%, and higher. The impact of spend pressures will be cushioned in the period before existing agreements are uplifted or changed. As a result, an associated risk is that managers will not be able to quantify the impact yet.

5. Legal considerations

- 5.1 None expected. Legal will be consulted for comments on this report.

6. Other considerations

- 6.1 There are none.

7. Equality, Diversity and Inclusion

- 7.1 There are no specific areas to highlight. However, equality, diversity and inclusion (EDI) are central to everything that we do and are woven throughout our Strategic Plans. Equality Impact Assessment will be undertaken where savings proposals are put forward for 2023-24.

8. Sustainability/Climate Change Implications

- 8.1 This report is intended to inform Councillors and senior management of key financial statistics, thereby facilitating effective management of the Council's resources.

9. Timetable for implementation

- 9.1 Monthly financial monitoring reports are produced for Management team, and quarterly for Committees.

Background papers: List of carry forward requests for 2022/23 revenue budgets

Appendices:

Appendix A – Revenue 2022-23 Q1 Summary

Appendix B – Revenue 2022-23 Q1 By Committee

Appendix C1 – Revenue 2022-23 Q1 Regulatory Administrative

Appendix C2 – Revenue 2022-23 Q1 Corporate Policy & Resources

Appendix C3 – Revenue 2022-23 Q1 Community Wellbeing & Housing

Appendix C4 – Revenue 2022-23 Q1 Neighbourhood Services

Appendix C5 – Revenue 2022-23 Q1 Economic Development

Appendix C6 – Revenue 2022-23 Q1 Environment & Sustainability

Neighbourhood Services

Results to 30-Jun-22	Budget Revised	Forecast Outturn	Variance of Forecast from Revised Bgt	Staffing Budget	Staffing Actual	Comments
	£	£	£	FTE	FTE	
Employees	473,500	473,500	0	12.8	9.3	Income for the year is expected to be lower due to slower recovery post COVID-19 crisis
Other Expenditure	882,100	894,600	12,500			
Income	(1,839,500)	(1,250,900)	588,600			
Car Parks	(483,900)	117,200	601,100	13	9	
Employees	72,600	72,900	300	1.7	1.7	
Other Expenditure	174,800	174,800	0			
Income	0	0	0			
Community Safety	247,400	247,700	300	2	2	
Employees	0	0	0			
Other Expenditure	121,700	121,700	0			
Income	0	0	0			
Depot	121,700	121,700	0	0	0	
Employees	1,264,700	1,244,700	(20,000)	26.4	24.0	Savings expected due to vacant posts, partially covered by agency staff and overtime.
Other Expenditure	138,800	138,800	0			
Income	(3,000)	(3,000)	0			
Neighbourhood Serv Mgt Support	1,400,500	1,380,500	(20,000)	26	24	
Employees	362,700	362,700	0	6.2	5.6	
Other Expenditure	18,400	18,400	0			
Income	(415,700)	(415,700)	0			
Building Control	(34,600)	(34,600)	0	6	6	

Neighbourhood Services

Results to 30-Jun-22	Budget Revised	Forecast Outturn	Variance of Forecast from Revised Bgt	Staffing Budget	Staffing Actual	Comments
	£	£	£	FTE	FTE	
Employees	0	0	0			
Other Expenditure	2,500	2,500	0			
Income	(4,500)	(3,000)	1,500			
Food Safety	(2,000)	(500)	1,500	0	0	
Employees	0	0	0			
Other Expenditure	25,700	25,700	0			
Income	0	0	0			
Bus Station	25,700	25,700	0	0	0	
Employees	0	0	0			
Other Expenditure	34,300	37,300	3,000			
Income	(371,700)	(371,700)	0			
Cemeteries	(337,400)	(334,400)	3,000	0	0	
Employees	1,119,700	1,247,200	127,500	20.8	17.5	Expected to be higher due to an additional contractor and agency costs to cover vacant posts and EH Covid-19 response Supplement service to be funded by Surrey County Council
Other Expenditure	80,600	80,600	0			
Income	0	(127,500)	(127,500)			Additional income from SCC to fund costs relating to EH Covid-19 response Supplement service as per above
Environmental Health Admin	1,200,300	1,200,300	0	21	18	
Employees	0	0	0			
Other Expenditure	105,900	105,900	0			
Income	(5,100)	(5,100)	0			
Environmental Protection Act	100,800	100,800	0	0	0	
Employees	213,700	214,300	600	4.6	4.6	
Other Expenditure	8,800	8,800	0			
Income	(128,300)	(128,300)	0			
Licensing	94,200	94,800	600	5	5	

Neighbourhood Services

Results to 30-Jun-22	Budget Revised	Forecast Outturn	Variance of Forecast from Revised Bgt	Staffing Budget	Staffing Actual	Comments
	£	£	£	FTE	FTE	
Employees	0	0	0			
Other Expenditure	3,300	3,300	0			
Income	(81,400)	(81,400)	0			
Taxi Licensing	(78,100)	(78,100)	0	0	0	
Employees	699,400	679,400	(20,000)	22.0	18.0	Savings expected due to vacant posts, partially covered by agency staff and overtime. Fuel costs are expected to be higher
Other Expenditure	314,500	334,500	20,000			
Income	(47,700)	(47,700)	0			
Street Cleaning	966,200	966,200	0	22	18	
Employees	0	0	0			
Other Expenditure	9,900	9,900	0			
Income	0	0	0			
Public Conveniences	9,900	9,900	0	0	0	
Employees	0	0	0			
Other Expenditure	15,900	15,400	(500)			
Income	(5,000)	(5,000)	0			
Rodent & Pest Control	10,900	10,400	(500)	0	0	
Note: SAT = Spelride						Income is forecast to be lower due to slower than expected recovery post COVID-19.
Employees	172,100	172,100	0	6.0	4.5	
Other Expenditure	48,100	48,100	0			
Income	(94,000)	(64,000)	30,000			
SAT	126,200	156,200	30,000	6	5	
Total Employees	4,378,400	4,466,800	88,400	100	85	
Total Other Expenditure	1,985,300	2,020,300	35,000			
Total Income	(2,995,900)	(2,503,300)	492,600			
Net Total	3,367,800	3,983,800	616,000	100	85	

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Spelthorne Borough Council

Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 1 October 2022 to 23 May 2023

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Neighbourhood Services and Enforcement Committee 06 10 2022	NS Service Plan (as part of the 23/24 Budget Process)	Non-Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation, Paul Taylor, Chief Accountant
Neighbourhood Services and Enforcement Committee 06 10 2022	Revenue Monitoring Report (Qtr 1 April-June)	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Neighbourhood Services and Enforcement Committee 06 10 2022	Review of Community Safety	Non-Key Decision	Public	Paul Smith, Community Safety Officer, Will Jack, Community Safety Officer
Neighbourhood Services and Enforcement Committee 05 01 2023	Additional Cashless Pay Option - Tender	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Bruno Barbosa, Parking Services Manager
Neighbourhood Services and Enforcement Committee 05 01 2023	JET Environmental Crime Policy	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Martin Cole, Neighbourhoods Manager
Neighbourhood Services and Enforcement Committee 05 01 2023	Parking Order Update	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Bruno Barbosa, Parking Services Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Neighbourhood Services and Enforcement Committee 05 01 2023	Public Spaces Protection Order - antisocial behaviour	Non-Key Decision	Public	Will Jack, Community Safety Officer

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